

SIMPLY MORTGAGE DOC ORDER FORM

Today's Date	Loan Processor	Loan #
Loan Officer	Email	Phone

Borrower and Vesting Information

Borrower-How name will appear on docs	Borrower-How name will appear on docs
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Vesting-must match vesting amendment in the file	
POA (Check One): Yes___ / No___	
Title Only Borrower: _____	

Settlement Agent/Escrow Information

Company	Escrow Number	
Contact	Email (where to send docs)	Phone
Estimated Closing Date:	First Payment Date:	

Loan/Lock Details-must match lock confirmation in LQB

Loan Amount: _____	Appraised Value: _____
Loan Term : _____	Purchase Price: _____
Rate: % _____	Lock Expires: _____ <small>(must be at least 7 business days from note date)</small>
Lender Credit: \$ _____	Discount Points: \$ _____
Loan Type (Check One): Conventional ___ / FHA ___ / Non-Conf ___ / Other _____	
Loan Purpose (Check One): Purchase ___ / Refi ___ / Streamline ___	
Loan Product (Check One): Fixed Rate ___ / ARM ___	
Occupancy (Check One): Primary ___ / Investment ___ / Second Home ___	
Impounds (Check One): Yes ___ / No ___	

Fees

Loan Origination Fee:	\$ _____	Due to: Simply Mortgage
Doc Fee:	\$ 295.00	Due to: Simply Mortgage
Underwriting Fee:	\$ 895.00	Due to: Simply Mortgage
Processing Fee:	\$ 699.00	Due to: Simply Mortgage
Appraisal Fee:	\$ _____	Due to: _____ Invoice: Yes___ / No___
1004D:	\$ _____	Due to: _____ Invoice: Yes___ / No___
Credit:	\$ _____	Due to: _____ Invoice: Yes___ / No___

Reimbursement

Loan Officer to be reimbursed for appraisal: Yes___ / No___	
Loan Officer to be reimbursed for 1004D: Yes___ / No___	
I confirm that all the information and fees are correct.	
Loan Officer Signature _____	Date _____